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## PUBLIC INTEREST FELLOWSHIPS

Open Until Filled

Legal Services of Southern Piedmont (LSSP) is a non-profit agency that provides legal assistance in civil matters to low-income persons in the Charlotte region.

LSSP provides an intense, practical, and worthwhile fellowship for recent law school graduates interested in providing legal services to low-income people. LSSP has a long tradition of aggressive and effective advocacy, including individual cases, complex litigation and other advocacy projects. Our fellows work with staff attorneys on routine cases, handle administrative cases as the primary advocate under the supervision of an attorney, and participate in significant client advocacy projects, as described in the job description below. You can find more information about our organization and our work on our website at [www.lssp.org](http://www.lssp.org).

Fellowships may be available in the areas of government benefits, health care access, consumer protection, immigration law, veterans' benefits, tax, and other practice areas.

**Funding:** Due to budgetary constraints LSSP is not able to pay stipends for fellows but will consider applicants who qualify for public interest stipends through their law school, who are eligible for work-study grants, or who can work on a volunteer basis.

**To Apply:** Inquire about financial support available through your school, review LSSP's activities described on our website and send (1) a detailed letter describing your interest in and prior experience with low income people, your interest in LSSP and your qualifications for or your interest in any particular LSSP program or activity; (2) a resume or other description of your academic qualifications (a transcript is not required); (3) a writing sample; (4) the names and telephone numbers of two references; and (5) any other information you wish to include to: Kenneth Schorr, Executive Director, Legal Services of Southern Piedmont, by email to kens@lssp.org or by mail to 1431 Elizabeth Avenue, Charlotte, NC, 28204, email is preferred.

*Assuring a full measure of justice for those in need.*

LSSP is an Equal opportunity employer. Women, minorities and disabled persons are encouraged to apply.

# Legal Services of Southern Piedmont

## PUBLIC INTEREST FELLOW JOB DESCRIPTION

Legal Services of Southern Piedmont accepts recent law school graduate fellows to help LSSP provide legal services to eligible low income persons; provide a learning opportunity for the fellow in legal process, substantive law and the ways in which low-income people are affected by the law; and provide an in-depth evaluation in the event the fellow seeks an attorney position in the future. Fellows perform the following functions:

Help LSSP Attorneys Represent Clients. Assist attorneys as directed on specific cases, including interviewing clients and witnesses; collecting, evaluating and preparing evidence for presentation; performing legal research; drafting pleadings, briefs and other legal documents; consistent with LSSP standards for representation. Fellows are generally assigned to one attorney supervisor and work primarily with that attorney on routine cases such as eviction defense, public assistance and social insurance eligibility, protection from domestic violence and predatory lending. Fellows have the opportunity for extensive client contact, participate in all stages of case development, and accompany the staff attorneys to court hearings.

Represent Clients. If licensed by the NC Bar, provide direct representation to clients in the same manner as staff attorneys.

Handle Administrative Cases. As primary advocate under attorney supervision, handle limited number of administrative cases such as Unemployment Insurance appeals, Social Security, Supplemental Security Income (SSI) or Medicaid disability appeals, Temporary Assistance to Needy Families (TANF), Food Stamp or other administrative cases; attend to cases on a timely basis; keep clients notified of progress on cases; maintain case files in accordance with program policy; maintain tickler system, prepare periodic case reports as required; close cases promptly upon completion of representation. Fellows will be primarily responsible for at least one administrative hearing and generally will handle between two and five hearings during the summer. Although opportunities are presented to watch one or two hearings and close attorney supervision is provided, the fellows will actually make the presentation of cases.

Participate in Significant Client Advocacy Projects. Under the supervision of a staff attorney, participate in significant client advocacy project such as major litigation, community education, outreach, and other non-case related program activities. Fellows May participate in a major advocacy project to permit them to see how broad problems affecting many individuals can be addressed through the legal process.